## Complaint and grievance policy specific to Health Partners Plan members

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Magellan is committed to ensuring the provider-initiated member grievance and appeals policy for Health Partners Plan – KidzPartners program is compliant with our contractual requirements.

## **Our policy**

Participating providers have the right to initiate member grievances on their behalf.

## What you need to do

Your responsibility is to:

- Obtain member/guardian consent prior to the onset of the grievance process.
- Documentation of consent must be submitted with the request.

## What Magellan will do

Magellan's responsibility is to:

• Process the grievance according to contractual requirements.